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How to Use Gmail: Get Started With Your New Account

Filters are tools that help you sort out the mail automatically when it gets into your mail. There are 2 basic things are required for a filter - (1) The term to look out for (2) Action to apply if the term is matched. As of now, my gmail has about 20 different filters set up for different email addresses, subject titles, body text and what not.

11 Simple Tips to Effective Email Management

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Create a Gmail account - Gmail Help

Email Management using Gmail is a practical guide for sorting your emails and getting things done. Whether you are using Gmail or another email account, the principles in this book will help you to check and organize your emails so that you can spend just 10 minutes a day dealing with them. The steps-by-step instructions use the free email ...

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A few weeks ago I blogged about moving from Microsoft Outlook (and an Exchange account) to eM Client using Google's productivity tools Gmail, Calendar and Contacts. These are my reflections on using eM Client for the last month or so, having been a faithful Outlook user for the last 14 years.

Using eM Client with Gmail, Google Calendar and Google ...

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