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To display hidden subtasks in a task view such as the Gantt Chart in Project 2007 and earlier versions, follow these steps: On the View menu, click Gantt Chart. Click the heading of the Task Name column to select all tasks. On the Project menu, point to Outline, point to Show, and then click All Subtasks.

Missing tasks or assignments in task or usage report
The steps below are for the subscription versions of Project Online, and the non-subscription versions of Project 2019, 2016, or 2013. (For Project 2010 or 2007, follow the steps in Office 2010 or Office 2007.) Project is sold as a stand-alone application so if you don't have it yet, Buy or try Project.

A guide to the project management tool covers such topics as estimating work time, setting up a project schedule, building a team, setting up a budget, tracking progress, evaluating performance, and reporting on projects.

Schedules, budgets, communications, resources. Projects big and small include them all, and Microsoft Project 2007 can help you control these variables -- not be controlled by them. But Project is complex software, and learning it is, well, a project in itself. Get up to speed fast with Microsoft Project 2007: The Missing Manual. Written by project management expert Bonnie Biafore, this book teaches you how to do everything from setting budgets and tracking schedules to testing scenarios and recognizing trouble spots before your project breaks down. Find out what's new in Project 2007 from previous versions, and get help choosing the right edition, whether it's Project Standard, Project Professional, or Enterprise Project Management Solution. With Microsoft Project 2007: The Missing Manual, you get more than a simple software how-to. You also get a rundown on project management basics and plenty of solid advice on how to use Project to: Define your project and plan your approach Estimate your project, set up a budget, define tasks, and break the work into manageable chunks Create a schedule, define the sequence of work, and learn the right way to use date constraints and deadlines Build a project team and assign resources to tasks: "who does what" Refine the project to satisfy objectives by building reality into the schedule, and learn to keep project costs under control Track progress and communicate with team members via reports, information sharing, and meetings that work Close out your project and take away valuable lessons for the future Microsoft Project 2007 is the flagship of all project management programs, and this Missing Manual is the book that should have been in the box. No project manager should be without it.

Microsoft Project 2007 helps users control the variables on any project, big or small -- such as schedules, budgets, communications, and changes -- rather than be controlled by them. Written by project management expert Bonnie Biafore, this book teaches readers how to do everything from setting, tracking, and adjusting schedules and budgets to testing scenarios and and recognizing trouble spots before your project breaks down.

Microsoft Project is brimming with features to help you manage any project, large or small. But learning the software is only half the battle. What you really need is real-world guidance: how to prep your project before touching your PC, which Project tools work best, and which ones to use with care. This book explains it all, helping you go from project manager to project master. Get a project management primer. Discover what it takes to handle a project successfully Learn the program inside out. Get step-by-step instructions for Project Standard and Project Professional Build and refine your plan. Put together your team, schedule, and budget Achieve the results you want. Build realistic schedules, and learn how to keep costs under control Track your progress. Measure your performance, make course corrections, and manage changes Use Project's power tools. Customize Project's features and views, and transfer info directly between Project and other programs

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Get up to speed on Microsoft Project 2013 and learn how to manage projects large and small. This crystal-clear book not only guides you step-by-step through Project 2013's new features, it also gives you real-world guidance: how to prep a project before touching your PC, and which Project tools will keep you on target. With this Missing Manual, you'll go from project manager to Project master. The important stuff you need to know Learn Project 2013 inside out. Get hands-on instructions for the Standard and Professional editions. Start with a project management primer. Discover what it takes to handle a project successfully. Build and refine your plan. Put together your team, schedule, and budget. Achieve the results you want. Build realistic schedules with Project, and learn how to keep costs under control. Track your progress. Measure your performance, make course corrections, and manage changes. Create attractive reports. Communicate clearly to stakeholders and team members via charts, tables, and dashboards. Use Project's power tools. Customize Project's features and views, and transfer info via the cloud, using Microsoft SkyDrive.

Motorola Xoom is the first tablet to rival the iPad, and no wonder with all of the great features packed into this device. But learning how to use everything can be tricky—and Xoom doesn't come with a printed guide. That's where this Missing Manual comes in. Gadget expert Preston Gralla helps you master your Xoom with step-by-step instructions and clear explanations. As with all Missing Manuals, this book offers refreshing, jargon-free prose and informative illustrations. Use your Xoom as an e-book reader, music player, camcorder, and phone Keep in touch with email, video and text chat, and social networking apps Get the hottest Android apps and games on the market Do some work with Google Docs, Microsoft Office, or by connecting to a corporate network Tackle power-user tricks, such as barcode scanning, voice commands, and creating a Wi-Fi hotspot Sync your Xoom with a PC or a Mac

Your financial goals probably include a comfortable retirement, paying for your kids' college education, and long-term healthcare. But you can't reach those goals by putting your money in a savings account. You need to invest it so it grows over time. Three seasoned personal finance experts show you how in this jargon-free guide. Investing demystified. Get clear, real-world examples of why investing is crucial to your financial goals How to invest. Learn how to evaluate four types of investment so you make the right decisions Hidden gems. Discover lesser-known, low-cost investments that provide tax advantages Retirement, Education, Healthcare. Find chapters devoted to the fine points of each of these big-ticket goals Flexibility. Learn how to change your investment strategy as you age Choices. Find an investment plan that's right for you -- whether you're a conservative investor or go-for-broke risk-taker

Unlock the secrets of this powerful database program and discover how to use your data in creative ways. With this book's easy step-by-step process, you'll quickly learn how to build and maintain a complete Access database, using Access 2013's new, simpler user interface and templates. You also get practices and tips from the pros for good database design—ideal whether you're using Access for school, business, or at home. The important stuff you need to know: Build a database with ease. Store information to track numbers, products, documents, and more. Customize the interface. Build your own forms to make data entry a snap. Find what you need fast. Search, sort, and summarize huge amounts of information. Put your data to use. Turn raw info into printed reports with attractive formatting. Share your data. Collaborate online with SharePoint and the Access web database. Dive into Access programming. Get tricks and techniques to automate

common tasks. Create rich data connections. Build dynamic links with SQL Server, SharePoint, and other systems.

This fully revised new edition combines scheduling best practices with valuable recommendations as to why, when, and how to use the various features of Microsoft Office Project 2007 based on research from over 1,000 real-life schedules.